DocuSign Envelope ID: 4F80AA8B-9DA8-4BD3-97F1-F6642DCA2781

CS-20-233

Zip

BOCC CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM3017

State

GENERAL INFORMATION

Requesting Department: Facilities Maintenance

Contact Person: John Cox

Telephone: (904) 530-6120 Fax: (904) 879-3751 Email: jcox@nassaucountyfl.com

CONTRACTOR INFORMATION

Name: Manzie and Drake Land Surveying

Address: 117 S 9th St Fernandina Beach FL 32034

Contractor's Administrator Name: Michael Manzie Title: President

Telephone: (904) 491-5700 Fax: Email: mikemanzie@gmail.com

City

CONTRACT INFORMATION

Contract Name: WSRP Topo Survey

Description: Topographic Survey GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC. Terms: Payment Period: ______ Amount per Period: \$49,000 Total Amount of Contract: \$49,000

APPROXIMATE IF NECESSARY

Source of Funds: 68075572-563355 WSRP Termination/Cancellation:

Authorized Signatory: <u>Taco E. Pope, AICP, County Manager</u> IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC

Contract Dates: From: Execution to: Sixty (60) days from execution

Status:X___New___Renew___Amend#____WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other X

If Processing an Amendment:

Contract #:_____ Increased Amount of Existing Contract: _____

New Contract Dates: _____ Total or Amendment Amount: _____

Continued on next page

Complete and attach before sen					
Requirement	Description				
Contract, Exhibits andAppendices	 The contract and all documents incorporated by reference in the contract, including exhibits and appendices are attached (including E-Verify, Pricing, Scope, etc.) and properly identified; and All such documents have been read and agreed to in their entirety by originating department and any faculty and staff members who have obligations under this contract. 				
Name, Address, Contact Person	The full name, address, legal status (i.e., corporation, partnership, etc.) and contact person of other party are included.				
Understanding	Written contract matches the verbal understanding of all parties. All terms and conditions conform to the final negotiations/agreement of the parties.				
Competition/Conflicts and Existing Contracts/ Compliance	This contract does not conflict with any other contracts, promises or obligations of the BOCC. The requesting department verifies the BOCC can comply with all terms and conditions.				
Other Necessary Agreements	All other necessary agreements or waivers referred to in contract have been obtained and are attached and properly identified for reference.	-			
Indemnification	BOCC may not indemnify, hold harmless, be liable to, or reimburse any other party to the contract for claims, lawsuits, damages, attorney fees, or losses incurred by that party in connection with the contract.				
Term of Contract	Start and end dates of contract are included. Any renewals are included.	-			
Warranties/Guarantees	Warranties or guarantees give satisfactory protection.				
Insurance	Risk manager has or will approve insurance clauses. Levels confirmed ins requirements				
Governing Law	The contract is governed under the laws of the State of Florida. The contract may be silent on this issue but in no event will another state's law govern the agreement.				
Confidentiality Agreements	All nondisclosure clauses include exceptions regarding disclosure as required by law. If not applicable, indicate "n/a."				
Printed/Typed Names	Names of all persons signing contracts are printed or typed below signatures.				

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

Dang Padiak	6/18/2021	Fac Maint Dept
Department Head Signature	Date	Submitting Department
8.	6/18/2021	68075572-563355 WSRP
Procurement	Date	Funding Source/Acct #
Mesan Dielel	6/24/2021	
Office of Management & Budget	Date	
Michael S. Mullin	6/24/2021	
County Attorney/Contract Management	Date	
COUNTY MANA	GER – FINAL SIGNA	ATURE APPROVAL
Taco E. Pope, AICP	6/24/2021	
	Date	

Original:	Clerk's Services; Contractor (original or certified copy)
Copies:	Department: Procurement: Office of Management & Budget: County Attorney: Contract
	Management: Clerk Finance

AUTHO	RIZATION FOR PROFESSIONAL SERVICES
DATE:	December 14, 2020
PROJECT NAME:	West Nassau Regional Park
CLIENT:	Nassau County Public Works Department (Douglas Podiak) c/o Prosser Engineering (Shawn Bliss) 13901 Sutton Park Drive South, Suite 200 Jacksonville, FL 32224
Client hereby reque following services:	st and authorize Manzie & Drake Land Surveying to perform the
SCOPE: Topographic and Rig	ht-of-Way Survey per attached specifications.
Right- of-Way Survey COMMENTS: 1. Project will tak 2. Machine line of 3. Proposal does n the exception of Services covered by the	(Wetlands)
Approved for Owner:	Accepted for Manzie and Drake Land Surveying:
By: Taco E. Popey A	By: Michael A. Manzie Michael A. Manzie, P.L.S.
(Please Sign and Print	Name Above)
Title: County Manage	r Title: President
Date: 6/24/2021	Date: December 14, 2020

PROVISIONS

Authorization to Proceed

Signing this form shall be construed as authorization by the OWNER for the FIRM to proceed with the work.

Professional Standards

The FIRM shall be responsible, to the level of competency presently maintained by other practicing Professional Surveyor's in the same type of work in the OWNER's community, for the professional and technical soundness, accuracy and adequacy of all designs, drawings and specifications and other work and materials furnished under this Authorization. The FIRM makes no other warranty, express or implied.

Termination

Either the OWNER or the FIRM may terminate this Authorization by giving 30 days written notice to the other party. In such event, the OWNER shall pay the FIRM in full for all work previously authorized and performed prior to effective date of termination. If no notice of termination is given, relationships and obligations created by this Authorization shall be terminated upon completion of all applicable requirements of this Authorization.

Arbitration

All claims, disputed and other matters in question arising out of, or relating to this Authorization or the breach thereof may be decided by Arbitration in accordance with the rules of the American Arbitration then applying. Either the OWNER or the FIRM may initiate a request for such arbitration, but consent of the other party to such procedure shall be mandatory. No arbitration arising out of, or relating to this Authorization may include, by consolidation, joinder, or in any other manner, any additional party not a party to this Authorization.

Legal Expenses

In the event legal action is brought by the OWNER or the FIRM against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the Court.

Payment to the FIRM

Monthly invoices will be issued by the FIRM for all work performed under the terms of this agreement. Invoices are due and payable within 30 days upon receipt. Finance charges, computed by a "Periodic Rate" of 1 1/2% per month, which is an annual percentage rate of 18%, will be charged on all past-due amounts unless otherwise provided by law or by contract.

Limitation of Liability

The FIRM's liability to the OWNER for any cause or combination of causes is, in the aggregate, limited to an amount no greater than the fee earned under this agreement.

Standard Rate Schedule

Professional Land Surveyor	\$100.00/Hr.
Project Manager	\$85.00/Hr.
CADD Design	\$75.00/Hr.
Administrative Assistant	
2-Man Field Crew	\$100.00/Hr.
3-Man Field Crew	\$125.00/Hr.
Expert Witness	\$150.00/Hr.

In addition to fees stipulated above, we shall be reimbursed for travel and incidental expenses as follows:

Travel	by	······ \$.35	per	mile
Other	Exp	ensesDirect Cost H	Plus	15%

CERTIFICA BELOW. 1 REPRESEN IMPORTAN' If SUBROG this certific: PRODUCER Florida Insura 414 N Alexand Plant City, FL INSURED INSURED NSURED NSURED INSURED COVERAGES THIS IS TO INDICATED. CERTIFICATE EXCLUSIONS INSR A X COMMI	33563 Michael A Manzie & Associa Surveying 117 S. 9th St. Fernandina Beach, FL 32034	IVEL SUR/ ND T r is a ct to o the ates i t t TIFII ES O PER	Y O ANCI HE C In AL the cert cert CATI F INS TAIN	R NEGATIVELY AMEND E DOES NOT CONSTITU- ERTIFICATE HOLDER. DDITIONAL INSURED, the terms and conditions of ifficate holder in lieu of su ba Manzie & Drake Land E NUMBER: SURANCE LISTED BELOW ENT, TERM OR CONDITIO THE INSURANCE AFFOR	EXTEND OR AL TE A CONTRACT policy(les) must he the policy, certain ch endorsement(s CONTACT Sandi J PHONE (AC, No, Ext): (813) EMAN ADDRESS: sandi@1 INSURER A : Westfile INSURER A : Westfile INSURER B : OWNER INSURER C : Zenith INSURER D : INSURER C : INSURER E : INSURER F :	TER THE CO BETWEEN ave ADDITIO policies may Willis, CISR 754-3561 floridainsur surer(s) AFFO eld Insurance insurance (OVERAGE AFFORDED THE ISSUING INSURER NAL INSURED provision require an endorsemen Relite, PWCAM FAX (A/C, No): ancecenter.com ROING COVERAGE company Company Company Company REVISION NUMBER: RED NAMED ABOVE FOR T	BY THI (S), AU is or be it. A st (813) 7	E POLICIES ITHORIZED e endorsed. tatement on 754-3450 NAIC # 24112 32700 13269															
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	ented Equipm			CWP090647W	6/28/2021	6/28/2022	Limit		25,000															

AUTHORIZED REPRESENTATIVE

Sandi Juillia

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DocuSign

Certificate Of Completion

Envelope Id: 4F80AA8B9DA84BD397F1F6642DCA2781 Subject: Please DocuSign: CM3017.pdf Source Envelope: Document Pages: 5 Signa Certificate Pages: 3 Initials AutoNav: Enabled EnvelopeId Stamping: Enabled Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Signatures: 6 Initials: 0

Record Tracking

Status: Original 6/18/2021 11:23:57 AM

Signer Events

Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Brian Simmons bsimmons@nassaucountyfl.com Procurement Manager Nassau County BOCC

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Megan Diehl mdiehl@nassaucountyfl.com OMB Director

Nassau County BOCC Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign

Michael S. Mullin mmullin@nassaucountyfl.com

County Attorney

Nassau County BOCC

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure: Not Offered via DocuSign Holder: Amber Carter acarter@nassaucountyfl.com

Signature

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Status: Completed

Envelope Originator: Amber Carter acarter@nassaucountyfl.com IP Address: 50.238.237.26

Location: DocuSign

Timestamp

Sent: 6/18/2021 11:30:44 AM Viewed: 6/18/2021 2:22:47 PM Signed: 6/18/2021 2:23:02 PM

Sent: 6/18/2021 2:23:03 PM Viewed: 6/18/2021 3:02:15 PM Signed: 6/18/2021 3:02:33 PM

Sent: 6/18/2021 3:02:34 PM Viewed: 6/22/2021 11:28:43 AM Signed: 6/24/2021 2:38:55 PM

Sent: 6/24/2021 2:38:59 PM Viewed: 6/24/2021 5:14:28 PM Signed: 6/24/2021 5:14:37 PM

Ø.

Signature Adoption: Uploaded Signature Image Using IP Address: 174.211.230.88 Signed using mobile

Megan Diehl

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Michael S. Mullin

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Dong Podiak

Signer Events	Signature	Timestamp	
	3	Sent: 6/24/2021 5:14:39 PM	
Taco E. Pope, AICP	Taco E. Popy AICP	Viewed: 6/24/2021 6:19:17 PM	
tpope@nassaucountyfl.com	110	Signed: 6/24/2021 6:19:56 PM	
County Manager		Signed: 6/24/2021 6:19:56 PM	
Nassau County BOCC	Signature Adoption: Pre-selected Style		
Security Level: Email, Account Authentication	Using IP Address: 73.224.163.87		
(None)	Signed using mobile		
Electronic Record and Signature Disclosure: Not Offered via DocuSign			
n Person Signer Events	Signature	Timestamp	
Editor Delivery Events	Status	Timestamp	
Agent Delivery Events	Status	Timestamp	
Intermediary Delivery Events	Status	Timestamp	
Certified Delivery Events	Status	Timestamp	
Carbon Copy Events	Status	Timestamp	
Amber Carter	COPIED	Sent: 6/24/2021 6:19:58 PM	
acarter@nassaucountyfl.com	COPIED	Resent: 6/24/2021 6:20:07 PM	
Nassau County BOCC			
Security Level: Email, Account Authentication			
(None)			
Electronic Record and Signature Disclosure: Not Offered via DocuSign			
Doug Podiak	CODIED	Sent: 6/24/2021 6:19:59 PM	
dpodiak@nassaucountyfl.com	COPIED		
Facilities Director			
Nassau County BOCC			
Security Level: Email, Account Authentication (None)			
Electronic Record and Signature Disclosure: Not Offered via DocuSign			
John Cox	COPIED	Sent: 6/24/2021 6:19:59 PM	
cox@nassaucountyfl.com			
Security Level: Email, Account Authentication (None)			
Electronic Record and Signature Disclosure: Not Offered via DocuSign			
Brenda Linville	CODIED	Sent: 6/24/2021 6:20:00 PM	
olinville@nassauclerk.com	COPIED		
Nassau County Clerk			
Security Level: Email, Account Authentication (None)			
Electronic Record and Signature Disclosure: Not Offered via DocuSign			
Peggy Snyder	COPIED	Sent: 6/24/2021 6:20:01 PM	
psnyder@nassauclerk.com	COPILD		
Security Level: Email, Account Authentication			

Carbon Copy Events	Status	Timestamp
Tina Barnett	CODIED	Sent: 6/24/2021 6:20:01 PM
tbarnett@nassauclerk.com	COPIED	
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Jennifer Marlatt	CODIED	Sent: 6/24/2021 6:20:02 PM
marlatt@nassauclerk.com	COPIED	Viewed: 6/25/2021 8:31:21 AM
Security Level: Email, Account Authentication None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Melissa Lucey	CODIED	Sent: 6/24/2021 6:20:03 PM
mlucey@nassauclerk.com	COPIED	
Security Level: Email, Account Authentication None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Heather Nazworth	COPIED	Sent: 6/24/2021 6:20:04 PM
nnazworth@nassauclerk.com	COPIED	
Security Level: Email, Account Authentication None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Michael Manzie	CODIED	Sent: 6/24/2021 6:20:04 PM
nikemanzie@gmail.com	COPIED	
Security Level: Email, Account Authentication None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/18/2021 11:30:44 AM
Certified Delivered	Security Checked	6/24/2021 6:19:17 PM
Signing Complete	Security Checked	6/24/2021 6:19:56 PM
Completed	Security Checked	6/24/2021 6:20:04 PM
Payment Events	Status	Timestamps